

Jessica Kaiser, Philipp Zumstein Mannheim University Library 29.06.2017

Bring the Writing Process to Mind Some Ideas about Good Writing Citations and how to avoid Plagiarism Mathematical Writing







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Writing process as a model, according to Girgensohn/Sennewald 2005





Writing process as a model, according to Girgensohn/Sennewald 2005





Writing process as a model, according to Girgensohn/Sennewald 2005







Regard the Writing Process

- Visualize phases of writing process when scheduling the entire project -> helps you to keep up with your time management
- Set each phase as a "Milestone" -> A number of smaller todo-packets is easier to cope with than one big one.
- Limit the working time you spent with each phase
- **Be aware**: Reviewing is a very important phase which requires (almost always) more time and effort than supposed



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The phases of the writing process are typically not linear at all, but often **recursive.**



Types of Writers: *The Planner (Strategist)*

- Develops structure at first, text is generated out of headwords
- Delays writing out the text in full

good	Not so good
Keeps track of the entire work from the start	Writing lasts longer, being pressed for time is hardly tolerated
Does not get lost in the subject, no digressions	Less open-minded for new ideas in an early stage of writing already
Text needs less revisions	Struggles with very complex subjects



Types of Writers: *The Spontaneous*

- Produces text offhanded and kind of associatively
- Structure occurs throughout writing

Good	Not so good
No "fear of the blank sheet"	the writers perspective is in focus not the audience
Many (fresh) ideas, authentic	Text needs extensive revision
Quick results, although in pressure of time	



Types of Writers: *The Editor*

- Perfectionist
- Structure and "Core" of a text are a result of correcting over and over

Good	Not so good
Produces Text easily	Endless revises and re-revises
Focus on the reader from an early state of work	Entraps in bits and bobs
Appropriate, elaborate Style	A lot of frustration and less "working flow"



Another Model of Writing Process



L2-Writing based on Hayes & Flower 1980 Structure of the writing model Grießhaber 2005



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Scientific English as a non-native Speaker

Some Tips

Word order *subject-verb-object* is only rarely altered, keep subject and verb close to each other

Write out all verb forms – avoid it's , doesn't

Avoid starting sentences with And, But, Because

Avoid ending sentences with too, also, though or yet

Signaling action: start a sentence with a gerund (*"*-ing") and a subject *Starting a sentence with a gerund is a different story*

Use more verbs, less nouns

Common error: Compared with vs compares to. Similar order of things are compared with one another, different orders of things are compared to one another

.



Against Procrastination - Your Personal Task Environment

- *Morning person* or *night owl*? Schedule Creative Writing on your favorite time of the day
- Use the not so creative hours for literature research, formal corrections etc.
- Set a number of "Milestones", make "down-to earth" plans about your every day writing pensum. How planned are your days? Due of important private appointments? Schedule leisure time and rest!
- Arrange your writing zone (at home? In the library? In the café?) free from distractions



Against Procrastination - Your Personal Task Environment

 Get unplugged! ^(C) Grant a rest to your mobile phone and avoid social networks



- Choose flow instead of distraction
- Grant a rest to your mobile phone and get unplugged







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Some Ideas about Good Writing

Even brilliant thoughts are only impressive if they can be easily get by your readers instead of being hidden in a text-jungle.

The probability of writing a sentence perfectly the first time is vanishingly small

Revising and polishing a draft is essential and frequently the difference between good and less good writing!



Some Ideas about Good Writing

Difficulties of Rewriting

You will hardy notice ambiguities and explanatory gaps You know what you meant to say and you understand the omitted steps

Lay the manuscript aside for a while Try to read it as your grandmother or your rubber duck or (...) ask yourself: *Have I been told yet what this concept means? - Has the logic of this step been demonstrated?*

The ability to anticipate the audience level of understanding at each point is a very good skill:

Good writing is good teaching



Some Ideas about Good Writing

Get Feedback! If your colleagues find something unclear, don't argue with them - as unclarity detectors, readers are never wrong

The word processing program is very virtuous to make cosmetic changes but mostly not an adequate restructuring tool!



Some Tips for Writing Coherent Texts

To guide the audience through the text use *signposts*:

- Headings and subheadings tell what the readers are going to meet in this section
- Summary sentences (e.g. the final sentence of a section)
- Words for Transition: however, similarly, furthermore,
- Use announcements and back references (......)

Check each section/ paragraph

How does it relate to the overall research question? Which question of detail should be answered in it?

Start every chapter with referring to the overall question or the preceding chapter

End every chapter with a summary or a transition to the next chapter



Matters of Style

Omit needless words

Good writing is concise. A sentence should contain no unnecessary words / a paragraph no unnecessary sentence. Try to spend 15 Minutes each day omitting needless words!

Write short simple sentences

Make paragraphs

one idea per one paragraph first sentence of every paragraph is the *"*topic" sentence" and shows the reader what the paragraph is going to be about



Matters of Style

Use Repetition and Parallel Construction

Don't substitute synonyms for recurring words and vary the sentence structure, this can be confusing Repetition and Parallel Constructions bring clarity

Jargon

the specialized vocabulary of your discipline functions as a short-cut,

it is more precise or free of surplus meanings than any natural language equivalent. If it is not, choose natural language



Matters of Style

Voice and self-reference

in the past: majority of academic writing was in the passive voice, the authors referred to themselves in the third person *This experiment was designed by the authors to test..* today: use the active voice (more direct, shorter, clearer), do not refer to yourself as *we*, keep self-reference to a minimum

Avoid metacomments on the writing

do not divert the readers attention away from the topic

Avoid language bias

No generic use of man, he, his, him to refer to both sexes







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Standing on the shoulders of giants



"If I have seen further, it is by standing on the shoulders of giants." Newton 1676

Always state on who's shoulders you're standing!

Encyclopedic manuscript containing allegorical and medical drawings South Germany, ca. 1410 <u>Rosenwald 4</u> (image 15) <u>http://lcweb2.loc.gov/cgi-bin/ampage?collId=rbc3&fileName=rbc0001_2006rosen0004page.db&recNum=14</u>



Plagiarism



Plagiarism = using someone else's work without attribution

Plagiarism is the one thing you absolutely must avoid!

Graphic by "user8" on

http://de.guttenplag.wikia.com/wiki/Datei:Thum

b_xxl.png retrieved on 2017-04-03



Copy and paste w/o attribution

- Doe (2008), p. 18:
- 80% of respondents were tempted to procrastinate by using Facebook, hence we predict a similar pattern for Twitter usage.

- You:
- 80% of respondent opere tempted to procrastinate by using Facebook, ten e we predict a similar pattern for Twitter usage.



Attribute everything!

- Doe (2008), p. 18:
- 80% of respondents were tempted to procrastinate by using Facebook, hence we predict a similar pattern for Twitter usage.

- You:
- Based on the findless by Doe, that "80% of respondents were tempted to in classinate by using Facebook" (Doe 2008, p.18), we shongly expect the same correlation in using Twitter.

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Different forms of plagiarism

- Translation without attribution is still plagiarism
- Self-plagiarism
- Copy and paste text w/o attribution
- Copy and paste pictures w/o attribution
- Copy and paste tables w/o attribution



Common Knowledge

- No attribution is needed for common knowledge
- But what is common knowledge in your area?
 - Pythagorian Theorem
 - $-E=mc^2$
 - The fact that the number e is irrational.
 - Knuth's soundex algorithm
 - Schwartz-Zippel Theorem
 - ...?



Second-hand quote

- Doe (2008), p. 18:
- 80% of respondents were tempted to procrastinate by using Facebook, hence we predict a similar pattern for Twitter usage.
- Smith (2010), p. 3:
- The findings by Doe (2008, p.18) shows that "80% of respondents were tempted to procrastinate by using Facebook".
- You:
- "80% of respondents were tempted to procrastinate by using Facebook" (Smith 2010, p. 3) (Doe 2008, p. 18)
- **But if** Doe 2008 is inaccessible, then it is possible to quote:
- "80% of respondents were tempted to procrastinate by using Facebook" (Doe 2008, p. 18, as quoted by Smith 2010, p. 3)







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Writing only mathematical symbols

$$x \in \mathbb{R} \ x > 0 \quad x > 3 \rightarrow x^2 > 9$$

$$\forall x \exists y \ x \geq 0 \Rightarrow \ y^2 = x$$

$$x \in \mathbb{R}$$
$$x^2 - 16x + 63 = 0$$
$$x = 7 \ x = 9$$

- Hard to read, also the math is easy.
- How are the different lines/equations connected?



Writing Mathematics in Sentences

- Write in full sentences
- Include mathematical formulas in these sentences
- Include punctuation in mathematical formulas
- Try to not start a sentence with a symbol
- Examples:
 - Let x be a real number.
 - Assume x>0.
 - If x > 3, then $x^2 > 9$.


Example: Sentences with math. formulas and full punctuations

For each $x \in X$ we have the decomposition $x = \xi + \lambda$, with $\xi \in \Xi$ and $\lambda \in \Lambda$; accordingly, we define the function $P: X \to \Xi$, $x \mapsto \xi$, which extracts the first component of x.







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Writing Definitions

"A definition requires a pause, to give the reader time to absorb it. This may be achieved by **giving the definition twice**, first with words then with symbols (or vice-versa), by using two different formulations, or by **supporting the definition with an example**." (Vivaldi 2014, p. 104ff)



Example: Writing Definitions

For each $x \in X$ we have the decomposition $x = \xi + \lambda$, with $\xi \in \Xi$ and $\lambda \in \Lambda$; accordingly, we define the function $P: X \to \Xi$, $x \mapsto \xi$, which extracts the first component of x.



Example: Writing Definitions

The arrow notation is defined for all natural numbers $a, b \ge 1, n \ge 0$ by

$$a \uparrow^{n} b = \begin{cases} a, & \text{if } b = 1; \\ a \cdot b, & \text{if } n = 0; \\ a \uparrow^{n-1} (a \uparrow^{n} (b-1)), & \text{else.} \end{cases}$$

Examples:

$$3 \uparrow 1 = 3$$

 $3 \uparrow 2 = 3 \cdot (3 \uparrow 1) = 3 \cdot 3$
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 $3 \uparrow \uparrow 3 = 3 \uparrow (3 \uparrow \uparrow 2) = 3 \uparrow 3 \uparrow 3$



The Art of Formulating Theorems

Schwartz-Zippel Theorem: Let *F* be a finite field of size *q*, let $n \ge 1$, and let $P \in F[x_1, x_2, ..., x_n]$ be a polynomial of degree at most d < q. If *P* is non-zero then the number of zeros of *P* in F^n is at most dq^{n-1} . (Or let *S* be a finite subset of an arbitrary field *F*, then *P* has at most $d|S|^{n-1}$ zeros in $S^n \subset F^n$.)

Formulation from a Ph.D. student



The Art of Formulating Theorems

Schwartz-Zippel Theorem: Let \mathcal{F} be a field, let d be a natural number, and let S be a subset of \mathcal{F} . Then for every non-zero polynomial $f \in \mathcal{F}[x_1, \dots, x_n]$ of degree d, the number of n-tuples $(r_1, ..., r_n) \in S^n$ with $f(r_1, \dots, r_n) = 0$ is at most $d|S|^{n-1}$. In other words, if $r_1, \ldots, r_n \in S$ are chosen independently and uniformly at random, then the probability of $f(r_1, \dots, r_n) = 0$ is at most $\frac{a}{|s|}$.

Formulation by Prof. Matoušek



The Art of Formulating Theorems

- Explain first notation (linear reading order, reader does not have to go forth and back to understand)
- Theorem is understandable independently, i.e. everything which is important is part of the theorem
- Choose variable names which are meaningful, e.g. d for degree, S for subset
- Accurate (e.g. choose indep.+uniform at random)
- Only a few sentences



Further Resources: Books

Vivaldi, Franco (2014): Mathematical Writing.

- in Central Lending Library: 2014 A 4510 (see <u>3D plan</u>)
- <u>https://doi.org/10.1007/978-1-4471-6527-9</u>

Trzeciak, Jerzy (2005): Writing Mathematical Papers in English - a practical guide, rev. edition.

- in A5 library branch: SB 820 T876 (see <u>3D plan</u>)
- http://www.ems-ph.org/books/show_pdf.php?proj_nr=34&vol=01

Higham, Nicholas J. (1998): Handbook of writing for the mathematical sciences.

• <u>https://doi.org/10.1137/1.9780898719550</u>

Krantz, Steven G. (2016): A Primer of Mathematical Writing, 2nd Edition

• <u>https://arxiv.org/abs/1612.04888</u>



Further Resources: Books

Wallwork, Adrian (2016): English for writing research papers. 2nd edition.

- in Central Lending Library: 2017 A 0861 (see <u>3D plan</u>)
- 1st edition: <u>https://doi.org/10.1007/978-1-4419-7922-3</u>

Glasman-Deal, Hilary (2013): Science research writing : for nonnative speakers of English

in Central Lending Library: 2015 A 1726 (see <u>3D plan</u>)

Booth, Colomb, Williams (2016): The Craft of Research. 4th edition.

- 4th edition is ordered for the library
- 3rd edition (2008): 2008 A 3203, 2008 AU 0494



Further Resources: Others

Lübbecke, Marco (2014): How to write a Paper [Blog Post] <u>https://mluebbecke.wordpress.com/2014/11/21/how-to-write-a-paper/</u>

Griffies, Stephen M., Perrie, William A., Hull, Gaëlle (2013): Elements of Style for Writing Scientific Journal Articles [Elsevier Brochure] <u>https://www.publishingcampus.elsevier.com/websites/elsevier_publi</u> <u>shingcampus/files/Skills%20training/Elements_of_Style.pdf</u>



Questions? Comments?

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- Encyclopedic manuscript containing allegorical and medical drawings South Germany, ca. 1410 <u>Rosenwald 4</u> (image 15) <u>http://lcweb2.loc.gov/cgi-bin/ampage?collId=rbc3&fileName=rbc0001_2006rosen0004page.db&recNum=14</u>
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