



Foto: Anna Logue

The Mannheim University Library offers a temporary part-time position (50%) starting **at the earliest possible date** as

## Open Science Officer (m/f/d) (E 13 TV-L)

The position within the newly established Open Science Office at the University of Mannheim is initially limited to 30 months.

The Open Science Office of the University of Mannheim supports and advises the scientists of the university in Open Science activities. In addition, the Open Science Office is cross-linked in many ways within the university, in Mannheim, and beyond, and supports alliances and collaborative projects of the University of Mannheim.

The working language in the Open Science Office is German or English.

### Your tasks include:

- supporting and advising scientists in Open Science activities
- organizing Open Science trainings and conferences
- contribution to strategy development around Open Science and committee work
- administration of the Open Science Fund
- supporting of the Mannheim Open Science Meetup and networking
- expanding and maintaining of the Open Science website

### Requirements are:

- completed university degree (Master's degree or comparable)
- Open Science affinity
- very good knowledge of scientific working methods and techniques
- strong communication skills and service-oriented personality
- great sense of responsibility, independent working, ability to work in a team, very good organizational skills and negotiation skills
- experienced handling of IT
- very good written and spoken English skills

### Desirable attributes are:

- own scientific activity, ideally in connection with an already planned PhD project or postdoc time

The University of Mannheim is a scientific university with an excellent track record in research and teaching. It has about 2.630 employees and about 12.000 students.

In particular, in the field of economics and social sciences, which has traditionally been strongly represented, the University of Mannheim is one of the top-ranked universities both nationally and internationally. A special characteristic is the high degree of networking between the five faculties.

The University Library is the central information infrastructure unit of the University of Mannheim and is responsible for the provision of information to the university

**Start:** at the earliest possible date

**Term:** 30 month

Remuneration bracket: E 13 TV-L

**Weekly hours:** Currently 19.75 hours

**Arbeitsort:**

Mannheim, city center, Schloss

Reference number: UB-21/22

**Please send your application until 10 December 2021** to the University Librarian:

Direktorin der  
Universitätsbibliothek Mannheim  
Schloss Schneckenhof West  
68161 Mannheim  
[direktion@bib.uni-mannheim.de](mailto:direktion@bib.uni-mannheim.de)

**Contact:**

Dr. Philipp Zumstein (Open Access

- experience with replicability and reproducibility of scientific results
- experience in the implementation and organization of workshops or events
- familiarity with support services in the area of Open Access, Open Data, Open Source
- knowledge of research data management, e.g. formats, interoperability, interfaces
- interest in Citizen Science, Third Mission and Open Innovation

**We offer:**

- a challenging and multifaceted position in an agile team in a university setting
- opportunities to help shaping new, innovative services and strategies
- good contacts with faculties and institutes – also for PhD projects
- a job in the prestigious Baroque palace on the university campus in the inner city, located about 5 minutes from Mannheim station and directly connected to public transport
- a flexible work time model and 30 vacation days a year
- various possibilities for training and further education
- the option to purchase the “Job-Ticket BW” for regional public transport
- affordable lunch break options on campus and in the city
- option to participate in university sports
- an annual salary in accordance with TV-L E 13 (<http://oeffentlicher-dienst.info/tv-l/west/>) and the usual social benefits and other advantages of public service work

Applications of severely disabled applicants are given preferential consideration in the event of appropriate qualification. The University of Mannheim is committed to increasing the quota of women and thus encourages women with adequate qualifications to apply.

We are looking forward to receiving your application! Please send your application indicating the **reference number UB-21/22** by **10 December 2021** to the University Librarian:



**Direktorin der Universitätsbibliothek Mannheim**  
**Schloss Schneckenhof West**  
**68161 Mannheim**  
[direktion@bib.uni-mannheim.de](mailto:direktion@bib.uni-mannheim.de)

We prefer electronic applications sent in form of a PDF file.

If you have any subject-specific questions, please contact Dr. Philipp Zumstein, Open Access Representative of the University ([philipp.zumstein@bib.uni-mannheim.de](mailto:philipp.zumstein@bib.uni-mannheim.de)).

Information on the processing of personal data according to article 13 of the GDPR is provided on the Universities website: <https://www.uni-mannheim.de/en/about/employment-opportunities/data-protection-during-the-job-application-process/>

Please be aware that a breach of confidentiality and unauthorized access by a third party cannot be excluded when communicating via unencrypted e-mail.

The submitted documents will only be returned if accompanied by a sufficiently stamped envelope. Otherwise they will be destroyed after conclusion of the application procedure in accordance with the provisions of data protection law. Electronic applications will be deleted accordingly.